



THE HOTEL SCHOOL

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**“Time
management
is
Life
management.”**

What is “Time Management” ?



- Time Management refers to managing time effectively so that the right time is allocated to the right activity.

There are a number of colleges which are offering [“Hotel Management Courses in Delhi”](#) from which [“The Hotel School”](#) is the one where we conduct special sessions on “Time Management” and discuss the importance of below points:



- Effective Planning
- Setting goals and objectives
- Setting deadlines
- Delegation of responsibilities
- Prioritizing activities as per their importance
- Spending the right time on the right activity

There are lot of [“Hotel Management Courses in Delhi”](#) which are offering **“Hotel Management Courses”** to students but [“The Hotel School”](#) is the one which conducts special classes on “The Importance of Time Management” where they give effective and practical time management tips for students which are as follows :

TIME
MANAGEMENT



Effective and practical time management tips for students

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Create a Master Schedule:- Make a master schedule where students can block off time to work on his or her assignments. This will help students to prioritize projects and provide a structure to help keep him or her on track to meet due dates.

Use an Agenda: Help students look ahead to all upcoming assignments and record the due dates in an agenda

Eliminate Distractions :- Between cell phones, social media and friends, there are a lot of activities that can distract students from their school work. When it's time to get down to work, have your child turn off his or her cell phone and sign out of social media.





“The Hotel School” is a college which has been giving great emphasis on time management and elaborates its benefits to the students which are as follows.



Benefits of Time Management

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graph TD; A[Benefits of Time Management] --> B[DEVELOPS RESPONSIBILITIES]; A --> C[LEADS TO EFFECTIVE LEARNING]; A --> D[RESULTS IN EFFICIENCY GAINS]; A --> E[PREPARE THEM FOP WORKING WORLD];
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**DEVELOPS
RESPONSIBILITIES**

**LEADS TO
EFFECTIVE
LEARNING**

**RESULTS IN
EFFICIENCY
GAINS**

**PREPARE THEM
FOP WORKING
WORLD**

Toll Free: 1800 121 5344

*Thank
you*



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